



## Group 5 Training Ltd - Compliance Services

### Information Security Management

In 1995, BSI published BS 7799, Part 1 – Code of Practice for Information Security Management. It was revised in 1999. This document, previously published as BSI-DISC PD 0003, was developed by the Department of Trade and Industry, with the assistance of a group of leading UK organisations. This document has now been published (with minor editorial revision) as BS ISO/IEC 17799:2000.

The Code is based on a compilation of information security practices in general use within the U.K.

In 1997, Part 2 of BS 7799 was published. This document, based on Part 1, contains a specification for Information Security Management. This document specifies objectives and control requirements for Information Security Management Systems.

During the second quarter of 1998, the Minister for Trade and Industry announced a 'new scheme to beat computer security fears'. This scheme is based on BS 7799, and enables organisations to obtain certification against its requirements.

With the increasing acceptance by organisations that Information is a vital asset, safeguarding it is becoming one of the keys to successful trading. With the advent of electronic trading (e-commerce), such safeguarding will become a fundamental requirement for continued business activities.

### Benefits of Certification

At a generic level, BS 7799 and the compliance scheme have been designed to enable the:

- improvement in the reliability of information stored within computer systems;
- reduction of the risk taken when working without paper;
- safeguarding of the evidential value of information stored;
- improvement of access to electronic records and archives;
- improvement of system security;
- reduction in system administration costs;
- improved awareness of the value of the information asset;
- improved consistency and quality of all information in the organisation.

Compliance to the Code of Practice, and where appropriate the certification scheme, will increase confidence in the organisations electronic information asset and simplifies the demonstration of meeting quality goals and specific regulatory requirements.

### About Group 5 Training

Since 1996, Group 5 Training have been retained by a number of organisations to assist with the implementation of BS 7799. Due to the sensitivities involved, Group 5 Training are unable to offer a client list, but references can be provided where necessary.

Detailed overleaf are services offered by Group 5 Training to help you implement the requirements at minimal cost and reduced timescales.

*See over for services available .....*

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## **Services Available**

### *Management Briefing*

Provides a common framework for bringing all relevant personnel up to speed, aiding corporate understanding and communications between disciplines. Such sessions often lead to the creation of an effective Project Plan for implementation, and a decision as to the applicability of the compliance scheme.

### *Training Workshops*

A formal training course designed to prepare you for implementation can be presented on your premises, designed specifically to meet your needs. Such courses are cost effective for medium and large organisations, reducing staff costs and improving confidentiality.

### *Risk Analysis*

One of the fundamental requirements of the compliance scheme is the implementation of an information security risk analysis. Such a procedure is designed to identify the weak spots in your information security measures. Group 5 Training can provide project management resource for this exercise, steering the analysis in the most appropriate direction, and ensuring that no vital asset is ignored.

### *Diagnostic Review*

A full and independent review is undertaken of your system, providing you with a written report advising on actions to be undertaken to achieve the benefits of certification. This review includes an evaluation of the risk analysis undertaken on your information asset.

### *Gap Analysis*

Following the Diagnostic Review, an Action Plan will be designed by Group 5 Training, which will enable rapid progress to be made towards achieving the benefits of certification.

### *Corrective Actions*

Having worked on a number of systems, Group 5 Training are well experienced in the best methods of implementing the Code of Practice. Often our advice has led to improved efficiencies and reduced operating costs.

### *Information Security Policy*

The Code of Practice requires documentation to be produced detailing the organisations Information Security Policy, and how it is implemented. Group 5 Training are geared to produce this documentation, having previously assisted a number of large and small organisations.

### *Compliance Audit and Certification*

Group 5 Training can assist you in demonstrating compliance, by independent audit and completion of a Compliance Workbook. We can also supply a certificate confirming that you have demonstrated compliance with the Code of Practice.

Check our Web Site for up to the minute information – [www.g5t.co.uk](http://www.g5t.co.uk)